

Adult Synchronized Skating Membership Policy

1. Introduction

The **MSC Adult Synchronized Skating Program (ASSP)** provides a structured and supportive environment for skaters to develop their skating skills, participate in group practice, competitions, and contribute to a team-oriented program.

2. Skater Roles & Responsibilities

The term “skater” refers to all participants in the Adult Synchronized Skating program (ASSP).

- **Ordinary Member** is an adult skater (18 years of age and older) who has successfully applied for admission to MSC with full voting rights. See **By-law No. 1-2023** posted on the website under ‘About Us.’
- **An Associate Member** is an individual whose home club is not MSC but has successfully applied for admission to MSC for the ASSP. Associate Members have limited club privileges as determined by the Board, must pay all required dues, and actively participate in the club’s amateur skating programs. However, Associate Members are not entitled to vote or attend any meetings of the Members.
- All skaters are required to follow the MSC Ice Etiquette Rules, policies (see MSC website mississaugafsc.com) along with the items listed in the ASSP Skater Information Booklet; failure to do so may result in removal from the ice and/or the program.
- Skaters are not permitted on the ice without an MSC Coach in good standing present, and the Zamboni doors must be closed.
- As per MSC’s By-law No. 1-2023, memberships are not transferable.

3. Program Structure & Team Eligibility

- Skaters on the team may be members of the MSC or other clubs, and be members in good standing with Skate Canada.
- Team selection occurs annually through a try-out process and/or by Coach approval, and membership on a team is not guaranteed year after year.
 - Tryouts occur in March/April annually

- Tryout registration and payment via Uplifter
 - ASSP Coach to send notice to skaters individually
- The ASSP follows a seasonal calendar (September-March), which will be provided by the Adult Synchronized Skating Committee (ASSC) at the beginning of the season.
- All decisions regarding team formation, competition participation, and practice structure are made at the discretion of the Coach.
- Any member in good standing with Skate Canada is eligible to register for the Skills program.

4. Attendance & Commitment

- Attendance at all scheduled practices, off-ice training, and competitions is expected to ensure contribution to the team's success.
- If a skater is unable to attend a practice or competition, they must notify the Coach and team liaison as soon as possible.
- Final two practices before a competition are mandatory, otherwise skaters who fail to do so will not be eligible to participate in the upcoming competition.
- Skaters must maintain an appropriate level of health and fitness to fulfill performance expectations.

5. Registration & Payment Policy

Payment for the ASSP is to be made by Visa Credit or Mastercard Credit in Uplifter. Upon program registration, payment will default to use of any credit(s) accumulated by the skater permitting a choice to apply them or bypass to credit card payment.

- Program fees for the ASSP include: ice time, competition registration, one pair of competition tights, coaching fees, music, costume, make-up and choreography expenses.
- The annual Skate Canada fee is payable at registration covering Skate Canada membership and insurance from September 1– August 31 and is forwarded to Skate Canada.
- If a skater is not a resident of Mississauga, a non-resident fee is charged annually and forwarded to the City of Mississauga as per their policy.

- The first program installment must be paid at the time of registration. This will include the Skate Canada fee, MSC club administration fee and non-resident fee (if applicable).
- Installment payments for the balance of the program fee will be charged to the credit card on file over 5 installments on the first day of the month, October 2025 through and including February 2026.
- For the skills programs, full payment will be required upon initial registration.
- It is the responsibility of the member to ensure that the credit card on record in Uplifter for payments is valid, as a processing fee of \$25.00 will be charged for each declined transaction. If you have issues updating credit card information in Uplifter, please email request to [Club Registrar at info@mississaugafsc.com](mailto:info@mississaugafsc.com)
- A skater may not step onto the ice if their account is in arrears.
- Additional costs for travel, accommodation, and competition attire are the responsibility of the skater.
- All questions regarding the ASSP registration and payment policy must be directed to Cia Karahalios (ciakarahalios0@gmail.com).

6. Fee Policy

The mandatory club fees for the 2025-2026 season are as follows:

Skate Canada Annual Membership Fee (includes insurance)	\$62.70
MSC Administration Fee	\$25
Non-Mississauga Resident Fee	\$60 + HST
Declined Payment Processing Fee	\$25
Withdrawal Fee	\$50
Tryout Fee (2 sessions)	\$50
Guest Fee	\$50

All questions regarding the ASSP fee policy must be directed to Cia Karahalios (ciakarahalios0@gmail.com).

7. Refund Policy

- Refunds will not be issued for unattended sessions or late registrations.
- Refunds or stop payments must be requested in writing and supported with a doctor's note, and reviewed by the ASSC for approval.
- Refunds are only issued for medical reasons.

Before sessions commence:

Refund consists of repayment of session fee(s) plus Skate Canada fee, non-resident fee (if applicable), less the administration fee and withdrawal fee. Refunds will be issued onto the credit card used to complete the initial transaction.

During the season:

Refund consists of repayment of pro-rated program fee(s), less Skate Canada fee, less Club administration fee, less non-resident fee (if applicable), and less withdrawal fee. Prorated session fee(s) will be calculated from the date of the written (emailed) notice, with accompanying documentation for medical withdrawals. Credit will not be provided for unattended sessions or late registrations. Refunds will be issued onto the credit card used to complete the initial registration.

All questions regarding the ASSP refund policy must be directed to Cia Karahalios (ciakarahalios0@gmail.com).

8. Ice Changes

The Club reserves the right to:

- Change rinks and times of sessions as necessary when requested by the City of Mississauga.
- Cancel a program due insufficient enrollment.
- Limit the number of skaters on each session.
- Cancel a session due to severe weather or other circumstances beyond the control of MSC.
- Cancel skating if the City of Mississauga closes the arena facility.
- NO refunds, credits or make-up classes are provided for cancelled sessions.

9. Competition & Team Travel

- Competitions and events are mandatory, and skaters must be available on all scheduled dates. Please let the coach/ management team know at your earliest convenience if you are not available so arrangements can be made.
- Accommodations for overnight competitions will be organized by the team liaison, and skaters are expected to stay in the assigned hotel when required.
- Travel expenses, meals, and hotel costs are the responsibility of each skater.
- The coach has full discretion in deciding which skaters will compete at each event based on performance, attendance, and team needs.
- Spot sharing and floating positions may be used at the coach's discretion.

10. Communication

- Team communication and updates will be provided through various media channels, including but not limited to:
 - Text messages from respective team liaison
 - Email from ice.precise@gmail.com
 - Private Facebook group (invite only from group admin)
 - Invite-only WhatsApp chat group
- Skaters are responsible for staying informed by checking updates regularly.
- The Adult Synchronized skating website is iceprecise.ca

11. Volunteering & Program Support

All Adult Synchronized skating members are required to complete **5 volunteer hours** throughout the season. Volunteer contributions may include, but are not limited to:

- Team liaison duties
- Assisting with fundraising events
- Overseeing team make-up bags
- Leading off ice warm-up sessions
- Organizing social events
- Costume maintenance, distribution, and collection
- Supporting club social event efforts, for example Snowflake and Holiday Gala
- Helping with apparel purchases and distribution

12. Fundraising

To help offset registration fees and additional costs, members may participate in several fundraising options throughout the season. Some include:

- ASSP Gala Club Program Fundraiser
- Wreaths and Greenery
- Poinsettias
- Fundscrip (gift cards)

All skaters are expected to participate/volunteer to support the annual ASSP Gala. We will be asking for members' assistance to discuss and plan ways we can capitalize on fundraising at this event. All proceeds from ticket sales go towards the overall ASSP.

In addition, individual fundraising is voluntary, and monies raised in this manner will be applied as a credit on the individual skater's account. The credit would be used towards the final installment for the current season, or available to use for next season's skills or team program.

13. Dispute Resolution

MSC is committed to fostering a positive and respectful environment for all members. Any disputes, concerns, or conflicts related to the synchronized skating program should be addressed in the following manner:

1. **Initial Resolution Attempt** – Skaters should first attempt to resolve any concerns directly with their team liaison or Coach.
2. **Escalation to Management** – If the issue remains unresolved, the concern should be formally submitted by email to the ASSC at ice.precise@gmail.com
3. **Final referral via MSC's Dispute Resolution Policy** will be to the MSC Board of Directors whose decision will be considered final and binding.

All members are expected to engage in dispute resolution professionally and respectfully. Inappropriate behavior, including harassment or public complaints that negatively impact the team environment, may result in disciplinary action as per MSC policies.



Updated August 20, 2025

Any general questions regarding the ASSP must be directed to Cia Karahalios ciakarahalios0@gmail.com and Kathleen Smith kathleenkardasz@gmail.com .